|  |  |
| --- | --- |
| **Date of birth** | date/month/year |
| **Nationality** | State nationality |
| **Residence** | Insert street address here |
|  | M: |
|  | E: |
|  |  |
| **Education** | Insert Major here |
|  | Insert university name |
|  |  |
| **Professional Qualifications** | Insert Qualifications here |
|  |  |
|  |  |
| **Computer Skills** | Conversant with: |
|  | ・List skills here |
| **Languages** | Spoken and written: |
|  | Japanese – state level |
|  | English – state level |
|  |  |
| **Leisure interests** | List hobbies here |
|  |  |
| **Current Position** |  |
|  |  |
|  |  |
| **Current Salary** | Basic ¥ |
|  | Bonus¥ |

|  |  |
| --- | --- |
| **Month, Year to Present** | Company name, Place |
|  |  |
| **Company description** | Describe company |
|  |  |
| **Position** | State Position |
|  |  |
| **Responsibilities** | ・list responsibilities |
|  |  |
| **Achievements** | ・list achievements |
|  |  |
| **Month, Year to Month, Year** | Company name, Place |
|  |  |
| **Company Description** | Describe company |
|  |  |
| **Position** | State Position |
|  |  |
| **Responsibilities** | ・list responsibilities |
|  |  |
| **Achievements** | ・list achievements |